

Fact sheet

December 2016

Renewal of registration for nurses and midwives

Introduction

The Nursing and Midwifery Board of Australia (NMBA) undertakes functions as set by the Health Practitioner Regulation National Law, as in force in each state and territory (the National Law). The NMBA regulates the practice of nursing and midwifery in Australia, and one of its key roles is to protect the public. The NMBA does this by developing standards, codes and guidelines for nurses and midwives in which they are required to practice.

Registration renewal date for nurses and midwives

Nurses and midwives with general or non-practicing registration must renew their registration with the NMBA by **31 May** each year.

The Australian Health Practitioner Regulation Agency (AHPRA) manages the registration and renewal process on behalf of the NMBA. Look out for a reminder to renew from AHPRA, confirming that online renewal is open. You will get email reminders several times during the renewal period, so make sure your [contact details](#) are up to date. Be sure to check the [national register](#) to confirm your registration details.

Personal information required

You are required to provide your residential address when renewing your registration. This information is not shown on the national register.

AHPRA, on behalf of the NMBA, needs your residential address to help in processing criminal history checks and so that AHPRA is able to contact you, particularly if you are randomly selected for [audit](#).

A series of email reminders will also be sent throughout the renewal campaign. AHPRA needs to be able to contact you by post if an email reminder is undelivered.

I applied for registration less than a year ago – do I have to renew already?

Yes, you need to renew by 31 May.

Registration is renewed annually by 31 May regardless of how long you were registered during the previous 12 months. The National Law states that the period of a practitioner's registration can be for no more than 12 months, so a national annual renewal date was set.

If you are a graduate who registered within two months prior to the 31 May annual renewal date you are registered to practise until 31 May of the following year. Check the [national register](#) if you are not sure when your registration is due for renewal.

Registration requirements at renewal

As a nurse and/or midwife in Australia, you must meet the following [registration standards](#) when renewing your registration: criminal history, professional indemnity insurance, recency of practice and continuing professional development (CPD).

The NMBA expects you to declare on your registration renewal form that you have met the requirements set out in the [registration standards](#), as they apply to the nursing and midwifery professions.

I hold dual registration as a nurse and a midwife. Can I make a single recency of practice declaration?

No. As a person holding registration as both a nurse and a midwife, you are required to make separate recency of practice declarations for each profession at the time of registration renewal. This is to ensure competence in **both** professions within the preceding five years.

If you are seeking to renew your registration as a nurse and a midwife (dual registration), you must be able to demonstrate that you meet the registration standards and standards of practice/competency standards required for both a nurse and a midwife.

If you are applying to renew dual registration, carefully consider what evidence you are able to provide to meet the relevant registration standards and standards for practice/competency standards for each profession.

There may be common elements of work and education applicable to nursing and midwifery that you can submit as evidence when applying for dual registration.

For more information

- NMBA [Registration standards](#)
- NMBA [Professional standards](#)
- Visit www.nursingmidwiferyboard.gov.au under *Contact us* to lodge an online enquiry form
- For registration enquiries: 1300 419 495 (in Australia) +61 3 9275 9009 (overseas callers)

Document control

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