Internationally Qualified Midwife summative report

Supervisor’s summative report for internationally qualified midwife (IQM)

The supervisor’s summative report template is a tool to provide final assessment to the Nursing and Midwifery Board of Australia (National Board).

It is essential that you read the ‘National competency standards for the midwife’ (available under [*Codes and guidelines*](http://www.nursingmidwiferyboard.gov.au/Codes-Guidelines-Statements/Codes-Guidelines.aspx#competencystandards) on the National Board website) in conjunction with this document. When completing this document, the standards domains, elements and cues are to be considered.

The NMBA *Framework for assessing national competency standards for registered nurses, enrolled nurses and midwives,* should also be referred to throughout the duration of the program and during the completion of this document[[1]](#footnote-2).

Supervision summative (final) report template

Supervision reports, completed by the supervisor in consultation with the supervisee, are to be submitted to the Australian Health Practitioner Regulation Agency (AHPRA) for the National Board’s consideration:

* as stipulated by the National Board on approval of an IQM *Supervised practice plan* (SPP) and otherwise as required by the National Board
* upon completion of an approved period of supervised practice

For information on reports and reporting requirements, please refer to the National Board’s *Supervision guidelines for nurses and midwives.*

As part of the summative report, please include comments for each competency element.

Supervision report details

Date of report: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of supervisee: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature of supervisee: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Supervisee registration number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Commencement date of SPP/Placement/Program:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Conclusion date of SPP/Placement/Program \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of approved supervised practice location/education provider:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of approved Ward/Unit/Clinic : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Have there been any changes to the practice location since provisional registration was granted (for the purpose of supervised practice/re-entry to practice program)  Yes  No

List details: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of principal supervisor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature of principal supervisor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of secondary supervisor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature of secondary supervisor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of additional supervisor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature of additional supervisor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**1. Have there been any changes in the principal or secondary supervisors since supervision commenced?**

* YES[[2]](#footnote-3)
* NO

Provide details

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**2. Reason for supervision (tick one):**

* **Provisional registration for Re-entry to practice - Supervised practice component only (Pathway 1)**
* **Provisional registration for Re-entry to practice – Re-entry to practice program (Pathway 2)**
* **Condition or undertaking requiring supervision from a health, performance or conduct matter**
* Other - Please list \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**3. Supervision level at completion:** Level 1 2 (please circle level of supervision at time of report)

**4. How many hours has the supervisee completed?**

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| **Activity** | **Since last report**  | **Cumulative in total** |
| Hours of direct patient/client, mother/child contact: (e.g. assessment and/or treatment of individuals*)* |  |  |
| Hours of professional development (outside of client/mother/child related activity) occurring during rostered hours at practice location |  |  |
| Hours taken as sick leave or absent from practice (on a rostered day of practice) |  |  |

**Supervisee summative self assessment summary**

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| **Supervisee’s self assessment** |
| **Self assessment of supervisee’s competency development *(To be completed by the supervisee)***Mark with a cross on the scale of 1 to 5 where 5 is competency achieved. |
| ***Training/Competency objective*** | ***Addressed*** | ***Summative assessment*** |
|  |  |  |  | 1 | 2 | 3 | 4 | 5 |
| Functions in accordance with legislation and common law affecting midwifery practice | Yes [ ]  | No [ ]  |  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| Accepts accountability and responsibility for own actions within midwifery practice | Yes [ ]  | No [ ]  |  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| Communicates information to facilitate decision-making by the woman | Yes [ ]  | No [ ]  |  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| Promotes safe and effective midwifery care | Yes [ ]  | No [ ]  |  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| Assesses, plans, provides and evaluates safe and effective midwifery care | Yes [ ]  | No [ ]  |  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| Assesses, plans, provides and evaluates safe and effective midwifery care for the woman and/or baby with complex needs | Yes [ ]  | No [ ]  |  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| Advocates to protect the rights of women, families and communities in relation to maternity care | Yes [ ]  | No [ ]  |  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| Develops effective strategies to implement and support collaborative midwifery practice | Yes [ ]  | No [ ]  |  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| Actively supports midwifery as a public health strategy | Yes [ ]  | No [ ]  |  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| Ensures midwifery practice is culturally safe | Yes [ ]  | No [ ]  |  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| Bases midwifery practice on ethical decision making | Yes [ ]  | No [ ]  |  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| Identifies personal beliefs and develops these in ways that enhance midwifery practice | Yes [ ]  | No [ ]  |  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| Acts to enhance the professional development of self and others | Yes [ ]  | No [ ]  |  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| Uses research to inform midwifery practice | Yes [ ]  | No [ ]  |  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |

**Supervisor assessment**

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| **Supervisor’s report** |
| **List details of the supervisee’s competence:**Mark with a cross on the scale of 1 to 5 where 5 is competency achieved.***(To be completed by principle supervisor – if further comment is required please elaborate within report)*** |
| ***Training/Competency objective*** | ***Addressed*** | ***Summative assessment*** |
|  |  |  |  | 1 | 2 | 3 | 4 | 5 |
| Functions in accordance with legislation and common law affecting midwifery practice | Yes [ ]  | No [ ]  |  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| Accepts accountability and responsibility for own actions within midwifery practice | Yes [ ]  | No [ ]  |  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| Communicates information to facilitate decision-making by the woman | Yes [ ]  | No [ ]  |  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| Promotes safe and effective midwifery care | Yes [ ]  | No [ ]  |  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| Assesses, plans, provides and evaluates safe and effective midwifery care | Yes [ ]  | No [ ]  |  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| Assesses, plans, provides and evaluates safe and effective midwifery care for the woman and/or baby with complex needs | Yes [ ]  | No [ ]  |  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| Advocates to protect the rights of women, families and communities in relation to maternity care | Yes [ ]  | No [ ]  |  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| Develops effective strategies to implement and support collaborative midwifery practice | Yes [ ]  | No [ ]  |  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| Actively supports midwifery as a public health strategy | Yes [ ]  | No [ ]  |  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| Ensures midwifery practice is culturally safe | Yes [ ]  | No [ ]  |  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| Bases midwifery practice on ethical decision making | Yes [ ]  | No [ ]  |  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| Identifies personal beliefs and develops these in ways that enhance midwifery practice | Yes [ ]  | No [ ]  |  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| Acts to enhance the professional development of self and others | Yes [ ]  | No [ ]  |  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| Uses research to inform midwifery practice | Yes [ ]  | No [ ]  |  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |

**Supervision report (summative)**

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| **Learning objectives listed in supervised practice plan***Attach additional sheet if required* | **Summative assessment (evaluation)**1. Met
2. Not yet met but may be achievable[[3]](#footnote-4)
3. Not met and not achievable[[4]](#footnote-5)
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**Summative assessment report against competencies**

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| **Domain: Legal and professional practice** |
| ***Competency unit 1******Functions in accordance with legislation and common law affecting midwifery practice*** |
| **Competency element 1.1****Demonstrates and acts upon knowledge of legislation and common law pertinent to midwifery practice**. |
| * Practises midwifery within the requirements of legislation and common law
* Identifies and interprets laws in relation to midwifery practice, including the administration of drugs, negligence, consent, report writing, confidentiality, and vicarious liability
* Recognises and acts upon breaches of law relating to midwifery practice
 |
| **Summative assessment****Rating:** Competent **[ ]**  Not competent **[ ]**  **Supervisor comments:** |
| **Date: Principal supervisor’s signature:** |

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| **Competency element 1.2****Complies with policies and guidelines that have legal and professional implications for practice**. |
| * Complies with legal policies and guidelines, for example, occupational health and safety, child protection, family violence
 |
| **Summative assessment****Rating:** Competent **[ ]**  Not competent **[ ]**  **Supervisor comments:** |
| **Date: Principal supervisor’s signature:** |

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| **Competency element 1.3**Formulates documentation according to legal and professional guidelines |
| * Adheres to legal requirements in all aspects of documentation
* Documentation is contemporaneous, comprehensive, logical, legible, clear, concise and accurate
* Documentation identifies the author and designation
 |
| **Summative assessment****Rating:** Competent **[ ]**  Not competent **[ ]**  **Supervisor comments:** |
| **Date: Principal supervisor’s signature:** |

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| **Competency element 1.4****Fulfills the duty of care in the course of midwifery practice** |
| * Undertakes midwifery practice with accordance with professional Australian standards for midwives
 |
| **Summative assessment****Rating:** Competent **[ ]**  Not competent **[ ]**  **Supervisor comments:** |
| **Date: Principal supervisor’s signature:** |

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| ***Competency unit 2******Accepts accountability and responsibility for own actions within midwifery practice*** |
| **Competency element 2.1****Recognises and acts within own knowledge base and scope of practice** |
| * Recognises the midwife’s role and responsibility for understanding, supporting, and facilitating pregnancy, labour, birth and the postnatal period
* Analyses strengths and limitations in own skill, knowledge and experience and addresses limitations
* Accepts professional responsibility and personal accountability for own practice
* Collaborates with other health care providers when care is outside the scope of practice
 |
| **Summative assessment****Rating:** Competent **[ ]**  Not competent **[ ]**  **Supervisor comments:** |
| **Date: Principal supervisor’s signature:** |

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| **Competency element 2.2****Identifies unsafe practice and takes appropriate action** |
| * Identifies practices that compromise safe and effective care, or contravene legislation, and takes appropriate action
* Utilises risk management and/or open disclosure policies in the follow-up of unsafe practice
* Promotes and engages in ongoing development of the safety and quality improvement agenda to optimise health outcomes of women and their families
* Supports other midwives or health care providers who report unsafe practice
 |
| **Summative assessment****Rating:** Competent **[ ]**  Not competent **[ ]**  **Supervisor comments:** |
| **Date: Principal supervisor’s signature:** |

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| **Competency element 2.3****Consults with, and refers to, another midwife or appropriate health care provider when the needs of the woman and her baby fall outside own scope of practice or competence** |
| * Applies relevant guidelines or policies to ensure timely consultation and referral
* Develops and maintains collegial networks with midwifery colleagues and others to optimise outcomes for the woman
 |
| **Summative assessment****Rating:** Competent **[ ]**  Not competent **[ ]**  **Supervisor comments:** |
| **Date: Principal supervisor’s signature:** |

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| **Competency element 2.4****Delegates, when necessary, activities matching abilities and scope of practice and provides appropriate supervision** |
| * Underpins delegation and supervision with knowledge of legal requirements and organisational policies
* Is accountable for actions in relation to the decision to educate, delegate and supervise other health care workers
* Uses a range of supportive strategies when supervising aspects of care delegated to others
* Ensures delegation does not compromise safety
 |
| **Summative assessment****Rating:** Competent **[ ]**  Not competent **[ ]**  Supervisor comments: |
| **Date: Principal supervisor’s signature:** |

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| **Competency element 2.5****Assumes responsibility for professional midwifery leadership functions** |
| * Integrates leadership skills into practice
* Acts as a role model for other colleagues by exemplifying best practice in midwifery
* Provides advice and guidance in problem solving and decision making to midwifery colleagues and others as appropriate
 |
| **Summative assessment****Rating:** Competent **[ ]**  Not competent **[ ]**  **Supervisor comments:** |
| **Date: Principal supervisor’s signature** |

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| **Domain: Midwifery knowledge and practice** |
| ***Competency unit 3******Communicates information to facilitate decision-making by the woman.*** |
| **Competency element 3.1****Communicates effectively with the woman, her family and friends** |
| * Actively listens to the woman and responds appropriately;
* Assists the woman to identify her knowledge, feelings and thoughts about her pregnancy, labour, birth and the postnatal period
* Uses language that is readily understood
* Allows adequate time to meet the needs of the woman for information, advice and support
* Engages the assistance of a professional interpreter where appropriate
 |
| **Summative assessment****Rating:** Competent **[ ]**  Not competent **[ ]**  Supervisor comments: |
| **Date: Principal supervisor’s signature:** |

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| **Competency element 3.2****Provides learning opportunities appropriate to the woman’s needs** |
| * Uses adult learning principles in the provision of information
* Incorporates learning opportunities into every facet of midwifery practice
 |
| **Summative assessment****Rating:** Competent **[ ]**  Not competent **[ ]**  **Supervisor comments:** |
| **Date: Principal supervisor’s signature:** |

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| **Competency element 3.3****Plans and evaluates care in partnership with the woman** |
| * Listens to the woman to identify her needs. Involves the woman in decision making
* Obtains informed consent for midwifery interventions
* Documents decisions, actions and outcomes including the woman’s response to care
 |
| **Summative assessment****Rating:** Competent **[ ]**  Not competent **[ ]**  **Supervisor comments:** |
| **Date: Principal supervisor’s signature:** |
| ***Competency unit 4******Promotes safe and effective midwifery care*** |
| **Competency element 4.1****Applies knowledge, skills and attitudes to enable woman centred care** |
| * Participates in respectful partnerships with the woman and other members of the health care team
* Practises in ways that respects each woman’s emotional, social, cultural and lifestyle needs
* Facilitates the involvement of family and friends as defined by the woman
 |
| **Summative assessment****Rating:** Competent **[ ]**  Not competent **[ ]**  **Supervisor comments:** |
| **Date: Principal supervisor’s signature:** |

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| **Competency element 4.2****Provides or supports midwifery continuity of care** |
| * Demonstrates an understanding of continuity of care and carer
* Supports models that provide continuity of carer
 |
| **Summative assessment****Rating:** Competent **[ ]**  Not competent **[ ]**  **Supervisor comments:** |
| **Date: Principal supervisor’s signature:** |
| **Competency element 4.3****Manages the midwifery care of women and their babies** |
| * Organises workload to facilitate midwifery care for women and their babies
* Demonstrates appropriate time management and priority setting skills
* Ensures the effective use of resources including personnel
 |
| **Summative assessment****Rating:** Competent **[ ]**  Not competent **[ ]**  **Supervisor comments:** |
| **Date: Principal supervisor’s signature:** |

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| ***Competency unit 5******Assesses, plans, provides and evaluates safe and effective midwifery care*** |
| **Competency element 5.1****Utilises midwifery knowledge and skills to facilitate an optimal experience for the woman** |
| * Promotes the understanding that childbirth is a normal, physiological process and a significant life event for most women
 |
| **Summative assessment****Rating:** Competent **[ ]**  Not competent **[ ]**  **Supervisor comments:** |
| **Date: Principal supervisor’s signature:** |

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| **Competency element 5.2****Assesses the health and well being of the woman and her baby** |
| * Carries out a comprehensive assessment of the woman and her baby
* Interprets and acts
 |
| **Summative assessment****Rating:** Competent **[ ]**  Not competent **[ ]**  **Supervisor comments:** |
| **Date: Principal supervisor’s signature:** |

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| **Competency element 5.3****Plans, provides, and is responsible for, safe and effective midwifery care** |
| * Assists the woman to identify and plan her preferred pathway of care
* Orders (within relevant legislation) and interprets relevant investigative and diagnostic tests and screening procedures
* Attends and supports the woman and her baby and ensures appropriate, timely midwifery interventions are undertaken
* Assists with the transition to parenthood
 |
| **Summative assessment****Rating:** Competent **[ ]**  Not competent **[ ]**  **Supervisor comments:** |
| **Date: Principal supervisor’s signature:** |

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| **Competency element 5.4****Protects, promotes and supports breastfeeding** |
| * Proactively protects, promotes and supports breastfeeding, reflecting the WHO/UNICEF Ten Steps to Successful Breastfeeding
* Provides information to the woman, colleagues and community regarding breast feeding
* Respects and facilitates the woman’s choice regarding infant feeding
* Assists the woman with her mode of infant feeding
 |
| **Summative assessment****Rating:** Competent **[ ]**  Not competent **[ ]**  **Supervisor comments:** |
| **Date: Principal supervisor’s signature:** |

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| **Competency element 5.5****Demonstrates the ability to initiate, supply and administer relevant pharmacological substances in a safe and effective manner within relevant state or territory legislation** |
| * Maintains up to date knowledge about pharmacological substances commonly used in midwifery practice
* Provides information to the woman
* Demonstrates safe administration including drug calculations, correct route of administration, side effects and documentation
* Demonstrates knowledge of pharmacological substances which are safe during pregnancy, birth and breastfeeding
 |
| **Summative assessment****Rating:** Competent **[ ]**  Not competent **[ ]**  **Supervisor comments:** |
| **Date: Principal supervisor’s signature:** |
| **Competency element 5.6****Evaluates the midwifery care provided to the woman and her baby** |
| * Invites and acts upon constructive feedback on midwifery practice from the women
* Demonstrates knowledge of the different ways in which midwifery practice can be evaluated
 |
| **Summative assessment****Rating:** Competent **[ ]**  Not competent **[ ]**  **Supervisor comments:** |
| **Date: Principal supervisor’s signature:** |

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| ***Competency unit 6******Assesses, plans, provides and evaluates safe and effective midwifery care for the woman and/or baby with complex needs*** |
| **Competency element 6.1****Utilises a range of midwifery knowledge and skills to provide midwifery care for the woman and/or her baby with complex needs as part of a collaborative team** |
| * Demonstrates a sound knowledge base of relevant disease processes and health complexities
* Demonstrates an understanding of the particular psychosocial needs of the woman and her family where there are complexities
* Continues to provide midwifery care when • collaboration with a medical practitioner or other health care provider is required
* Uses, justifies and interprets appropriate • technology to achieve best health outcomes for the woman and her baby
 |
| **Summative assessment****Rating:** Competent **[ ]**  Not competent **[ ]**  **Supervisor comments:** |
| **Date: Principal supervisor’s signature:** |

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| **Competency element 6.2****Recognises and responds effectively in emergencies or urgent situations** |
| * Recognises and responds to any urgent or emergency situations with timely and appropriate intervention, consultation and/or referral
* Maintains up to date skills and knowledge concerning emergency plans and protocols
 |
| **Summative assessment****Rating:** Competent **[ ]**  Not competent **[ ]**  **Supervisor comments:** |
| **Date: Principal supervisor’s signature:** |

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| **Domain: Midwifery as primary health care**  |
| ***Competency unit 7******Advocates to protect the rights of women, families and communities in relation to maternity care*** |
| **Competency element 7.1****Respects and supports women and their families to be self-determining in promoting their own health and well–being** |
| * Articulates primary health care principles and acts accordingly
* Works with the woman to identify and develop appropriate sources of social and community support and health care
* Concludes the midwifery relationship in a timely and appropriate manner
* Involves women and communities in maternity service development, improvement and evaluation
 |
| **Summative assessment****Rating:** Competent **[ ]**  Not competent **[ ]**  **Supervisor comments:** |
| **Date: Principal supervisor’s signature:** |

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| **Competency element 7.2****Acts to ensure that the rights of women receiving maternity care are respected**  |
| * Acknowledges, respects and advocates for the rights of the woman to be involved as an active participant in her care including her right to make informed decisions and maintain dignity and privacy
* Takes into account the woman’s individual preferences and cultural needs
 |
| **Summative assessment****Rating:** Competent **[ ]**  Not competent **[ ]**  **Supervisor comments:** |
| **Date: Principal supervisor’s signature:** |

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| ***Competency unit 8******Develops effective strategies to implement and support collaborative midwifery practice*** |
| **Competency element 8.1****Demonstrates effective communication with midwives, health care providers and other professionals** |
| * Adapts styles and methods of communication to maximise effectiveness
* Uses a range of communication methods including written and oral
* Liaises and negotiates with colleagues at all levels to build systems an processes to optimise outcomes for the woman
* Discusses and clarifies with relevant health care providers interventions that appear inappropriate or unnecessary and negotiates a collaborative plan
* Demonstrates effective communication during consultation, referral and handover
 |
| **Summative assessment****Rating:** Competent **[ ]**  Not competent **[ ]**  **Supervisor comments:** |
| **Date: Principal supervisor’s signature:** |

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| **Competency element 8.2****Establishes, maintains and evaluates professional relationships with other health care providers** |
| * Recognises the role of other members of the health care team in the provision of maternity care
* Identifies and responds to factors that facilitate or hinder professional relationships
* Invites, acts upon, and offers, constructive feedback on midwifery practice from peers and colleagues
 |
| **Summative assessment****Rating:** Competent **[ ]**  Not competent **[ ]**  **Supervisor comments:** |
| **Date: Principal supervisor’s signature:** |

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| ***Competency unit 9******Actively supports midwifery as a public health strategy*** |
| **Competency element 9.1****Advocates for, and promotes midwifery practice, within the context of public health policy** |
| * Acknowledges the impact of social, economic and psychological factors on women’s lives
* Acts to address public health issues, including the promotion of breastfeeding, smoking cessation, and responding appropriately in situations where there is domestic violence, drugs or alcohol use
* Plans, provides and evaluates care to ensure equity of access for women from marginalised communities
 |
| **Summative assessment****Rating:** Competent **[ ]**  Not competent **[ ]**  **Supervisor comments:** |
| **Date: Principal supervisor’s signature:** |

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| **Competency element 9.2****Collaborates with, and refers women to, appropriate community agencies and support networks** |
| * Collaborates with, and refers to, other health care providers, community groups and agencies
* Provides women with clear information about accessing community support agencies during pregnancy and following birth
 |
| **Summative assessment****Rating:** Competent **[ ]**  Not competent **[ ]**  **Supervisor comments:** |
| **Date: Principal supervisor’s signature:** |

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| ***Competency unit 10******Ensures midwifery practice is culturally safe*** |
| **Competency element 10.1****Plans, implements and evaluates strategies for providing culturally safe practice for women, their families and colleagues** |
| * Incorporates knowledge of cross cultural and historical factors into practice
* Demonstrates respect for differences in cultural meanings and responses to health and maternity care
* Recognises the specific needs of Aboriginal and Torres Strait Islander women and their communities
* Recognises and respects customary law
 |
| **Summative assessment****Rating:** Competent **[ ]**  Not competent **[ ]**  **Supervisor comments:** |
| **Date: Principal supervisor’s signature:** |

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| **Domain: Reflective and ethical practice** |
| ***Competency unit 11******Bases midwifery practice on ethical decision making*** |
| **Competency element 11.1****Practises in accordance with the endorsed Code of ethics and relevant state/ territories and commonwealth privacy obligations under law** |
| * Demonstrates knowledge of contemporary ethical issues in midwifery
* Demonstrates ethical behaviour towards women, colleagues and communities
* Develops and assesses strategies to address ethical issues and breaches of confidentiality and privacy in collaboration with others
 |
| **Summative assessment****Rating:** Competent **[ ]**  Not competent **[ ]**  **Supervisor comments:** |
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| ***Competency unit 12******Identifies personal beliefs and develops these in ways that enhance midwifery practice*** |
| **Competency element 12.1****Addresses the impact of personal beliefs and experiences on the provision of midwifery care** |
| * Recognises own attitudes, biases and values and their potential impact on practice
* Evaluates own practice and its effect on women and others.
 |
| **Summative assessment****Rating:** Competent **[ ]**  Not competent **[ ]**  **Supervisor comments:** |
| **Date: Principal supervisor’s signature:** |

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| **Competency element 12.2****Appraises and addresses the impact of power relations on midwifery practice** |
| * Demonstrates an awareness of the impact of gender, race and social policies on women and maternity services
* Works towards addressing power imbalances between health care providers, childbearing women and others in the community
* Acts to eliminate harassment, victimisation and bullying in the work place
* Demonstrates a commitment to, and respect for co-workers.
 |
| **Summative assessment****Rating**: Competent **[ ]**  Not competent **[ ]**  **Supervisor** **comments:** |
| **Date: Principal supervisor’s signature:** |

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| ***Competency unit 13******Acts to enhance the professional development of self and others*** |
| **Competency element 13.1****Assesses and acts upon own professional development needs** |
| * Identifies own learning needs through reflective practice and self evaluation
* Contributes to self appraisal and peer review activities as appropriate
* Prepares and actions annual professional development plans using continuing professional development frameworks
* Seeks and engages in opportunities to maintain or update skills, knowledge, attitudes and experience
* Demonstrates and documents own professional development
 |
| **Summative assessment****Rating:** Competent **[ ]**  Not competent **[ ]**  **Supervisor comments:** |
| **Date: Principal supervisor’s signature:** |

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| **Competency element 13.2****Contributes to, and evaluates, the learning experiences and professional development of others** |
| * Supports students to meet their learning needs and objectives
* Contributes to orientation and ongoing education programs
* Undertakes and critiques mutual sharing of experiences and knowledge with multidisciplinary colleagues
* Contributes to mentoring, peer support and/or clinical supervision
* Seeks and engages in opportunities to maintain or update skills, knowledge, attitudes and experience
* Demonstrates and documents own professional development
 |
| **Summative assessment****Rating:** Competent **[ ]**  Not competent **[ ]**  **Supervisor comments:** |
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| ***Competency unit 14******Uses research to inform midwifery practice*** |
| **Competency element 14.1****Ensures research evidence is incorporated into practice** |
| * Values and acknowledges the importance of research and evidence
* Maintains current knowledge about relevant research
* Demonstrates skills in retrieving and understanding research evidence including levels of enquiry and forms of evidence
* Discusses the implications of evidence with the woman and colleagues
* Participates in reviews of practice and policies
* Supports research in midwifery and maternity care
 |
| **Summative assessment****Rating:** Competent **[ ]**  Not competent **[ ]**  **Supervisor comments:** |
| **Date: Principal supervisor’s signature:** |

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| **Competency element 14.2****Interprets evidence as a basis to inform practice and decision making** |
| * Underpins midwifery practice with current knowledge and best evidence;
* Accesses evidence, shares and utilises to inform policy and practice; and
* Explains options while recognising the woman’s right to choose
 |
| **Summative assessment****Rating:** Competent **[ ]**  Not competent **[ ]** **Supervisor comments:** |
| **Date: Principal supervisor’s signature:** |

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| **Summary statement / Overall statement (Supervisor to complete)** |
|  |

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| --- |
| **Supervisee’s response (Supervisee to complete)** |
| **This summative report and its contents have been discussed with me by my principle supervisor** **Yes** **No** |
| **Supervisee’s summary comments:**  |

Recommendation for registration *(to be completed by the principal supervisor)*:

I declare that the supervisee named in this document has completed the minimum number of supervised practice hours specified by the Nursing and Midwifery Board of Australia, has been deemed competent in all the competency standard elements and can be recommended for general registration.

YES **[ ]**  NO\* **[ ]**

\*supporting documentation must be attached

Principal supervisor’s signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Principal supervisor’s registration number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Supervisee’s signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: / /

Principal supervisor declaration

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|  |  | I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(name of principal supervisor) declare that the information contained in the attached supervision report about the work of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(name of supervise) is true and correct. |
|  |  |  |
|  |  | Signature of principal supervisor: |
|  |  | **signature_g.eps** |
|  |  | Date: |
|  |  |  | day of |  | 20 |  |
|  |  | Signature of supervisee: |
|  |  | **signature_g.eps** |
|  |  | Date: |
|  |  |  | day of |  | 20 |  |
|  |  |  |

Who do you send it to?

All documentation should be sent to the AHPRA office in your capital city, as listed on the contact us section of the AHPRA website ([www.ahpra.gov.au](http://www.ahpra.gov.au))

|  |  |
| --- | --- |
| AHPRA Nursing & Midwifery Registrations GPO Box 9958In your capital city (refer below) | You may contact the Australian Health Practitioner Regulation Agency on 1300 419 495 or you can lodge an enquiry at [www.ahpra.gov.au](http://www.ahpra.gov.au)  |
| Sydney NSW 2001Adelaide SA 5001 | Canberra ACT 2601Perth WA 6001 | Melbourne VIC 3001Hobart TAS 7001 | Brisbane QLD 4001Darwin NT 0801 |

For information on the Nursing and Midwifery Board of Australia refer to the website: [www.nursingmidwiferyboard.gov.au](http://www.occupationaltherapyboard.gov.au)

1. Codes and Guidelines can be located at [www.nursingmidwiferyboard.gov.au](http://www.nursingmidwiferyboard.gov.au) [↑](#footnote-ref-2)
2. A Change in Supervisor form is to be submitted to the Board with each change of Supervisor. (Pathway 2 registrants completing an approved program as listed at [www.nursingandmidwifery.gov.au](http://www.nursingandmidwifery.gov.au) are not required to complete a ‘change in supervisor form’ if remaining at the same practice location). [↑](#footnote-ref-3)
3. Not achievable during the time period of placement. Supervisors are required to explain rationale and plan [↑](#footnote-ref-4)
4. Supervisors should contact the National Board as soon as practical if the learning objectives are not achievable [↑](#footnote-ref-5)