Application for general registration

For internationally qualified nurses and midwives who have successfully completed an NMBA-approved bridging program

Profession: Nursing and Midwifery

This form is for internationally qualified nurses and midwives who have previously applied for general registration with the Nursing and Midwifery Board of Australia (NMBA) been referred by the NMBA to complete an NMBA-approved bridging program (bridging program), and successfully completed the bridging program. Information on bridging programs can be found at www.nursingmidwiferyboard.gov.au/Registration-and-Endorsement/International/Application-outcomes.

You must complete this application yourself. It may not be completed by someone else on your behalf. It is important that you refer to the NMBA’s registration standards, codes and guidelines before completing this application. These documents can be found at www.nursingmidwiferyboard.gov.au

If you are an internationally qualified nurse or midwife and have not successfully completed a bridging program, you should complete the online Self-check to identify the steps that must be successfully completed before you are eligible to apply for general registration. The Self-check is available on the Board’s website www.nursingmidwiferyboard.gov.au

If you have the legal authority to practice as a nurse or midwife in New Zealand, you are subject to certain entitlements under the Trans-Tasman Mutual Recognition Act 1997 (Cth) and should apply for general registration with the Nursing and Midwifery Board of Australia www.nursingmidwiferyboard.gov.au/Registration-and-Endorsement/International/Application-outcomes. This application will not be considered unless it is complete and all supporting documentation has been provided. Supporting documentation must be certified in accordance with the Australian Health Practitioner Regulation Agency (Ahpra) guidelines. For more information, see Certifying documents in the Information and definitions section of this form.

Privacy and confidentiality

The Board and Ahpra are committed to protecting your personal information in accordance with the Privacy Act 1988 (Cth). The ways the Board and Ahpra may collect, use and disclose your information are set out in the collection statement relevant to this application, available at www.ahpra.gov.au/privacy.

SECTION A: Application category

1. What are you applying for general registration as?

Mark ONE option only. This must be the same category as the bridging program completed.

- Enrolled nurse
- Registered nurse
- Midwife

SECTION B: Personal details

The information items in this section marked * will appear on the public register of practitioners. For more information, see Information on the public register in the Information and definitions section of this form.

2. What is your name?

<table>
<thead>
<tr>
<th>Title*</th>
<th>MR</th>
<th>MRS</th>
<th>MISS</th>
<th>MS</th>
<th>DR</th>
<th>OTHER</th>
</tr>
</thead>
<tbody>
<tr>
<td>Family name*</td>
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</tr>
</tbody>
</table>

| First given name* |

| Middle name(s)* |

| Previous names known by (e.g. maiden name) |

If you have ever been formally known by another name, or you are providing documents in another name, you must attach proof of your name change unless this has been previously provided to the NMBA. For more information, see Change of name in the Information and definitions section of this form.
3. What are your birth and personal details?

Date of birth: __D__ / __M__ / __Y__

Country of birth: ____________________________

City/Suburb/Town of birth: _______________________

State/Territory of birth (if within Australia):

- VIC
- NSW
- QLD
- SA
- WA
- NT
- TAS
- ACT

Sex:

- MALE
- FEMALE
- INTERSEX / INDETERMINATE

Languages spoken fluently other than English (optional): ____________________________

SECTION C: Proof of identity

You must provide proof of your identity with this application. Please refer to the Proof of identity requirements available at www.ahpra.gov.au/identity. You must provide one document from each category A, B and C, and one document from category D if the document supplied for category B or C does not contain evidence of a current Australian residential address.

4. Are you applying for registration from outside of Australia AND unable to provide evidence from each category?

- YES
- NO

Go to the next question

Attachment required below – then go to Section D: Contact information

You must attach a certified copy of a foreign passport (an EU card is not acceptable). Your certified copy must include:

- a certified copy of the identity information page (the photo page), and

5. Which documents from each category will you provide for proof of identity?

You must only use each document once.

The documents provided must meet the following criteria:

- At least one document must be in the applicant's current name.
- Your category B document must have a recent photo.
- If using your passport, a certified copy of the identity information page (the photo page) must be provided.
- All documents must be true certified copies of the original. See Certifying documents in the Information and definitions section of this form for more information.

Choose proof of identity documents to submit: (A document may only be used once for any category)

<table>
<thead>
<tr>
<th>Documents</th>
<th>Category used:</th>
<th>Documents</th>
<th>Category used:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Australian birth or adoption certificate</td>
<td>A</td>
<td>Australian financial institution account</td>
<td>A, B, C</td>
</tr>
<tr>
<td>Australian visa (Foreign passport must be selected as evidence for Category B)</td>
<td>A, B, C</td>
<td>Australian Medicare card</td>
<td>A</td>
</tr>
<tr>
<td>ImmiCard</td>
<td>A, B, C</td>
<td>Australian PAYG payment summary</td>
<td>A</td>
</tr>
<tr>
<td>Australian citizenship certificate</td>
<td>A, B, C</td>
<td>Australian motor vehicle registration</td>
<td>A</td>
</tr>
<tr>
<td>Australian passport</td>
<td>A, B, C</td>
<td>Australian Taxation Assessment Notice</td>
<td>A</td>
</tr>
<tr>
<td>Australian motor vehicle licence</td>
<td>A, B, C</td>
<td>Australian insurance policy</td>
<td>A</td>
</tr>
<tr>
<td>Australian proof of age card</td>
<td>A, B, C</td>
<td>Australian pension/healthcare card</td>
<td>A</td>
</tr>
<tr>
<td>Australian Working with Children/ Vulnerable People Card</td>
<td>A</td>
<td>A document from Category D is only required if your Category B or C document does not provide evidence of your residential address.</td>
<td></td>
</tr>
<tr>
<td>Australian firearms or shooter’s licence</td>
<td>A, B, C</td>
<td>Australian rate notice</td>
<td>A</td>
</tr>
<tr>
<td>Australian academic transcript</td>
<td>A, B, C</td>
<td>Current Australian lease or tenancy agreement</td>
<td>A</td>
</tr>
<tr>
<td>Australian student ID card</td>
<td>A, B, C</td>
<td>Australian utility account</td>
<td>A</td>
</tr>
<tr>
<td>Intl. or foreign motor vehicle licence</td>
<td>A, B, C</td>
<td>Australian electoral enrolment card</td>
<td>A</td>
</tr>
</tbody>
</table>

You must attach a certified copy of all proof of identity documents that you have indicated above.
SECTION D: Contact information

The information items in this section marked * will appear on the public register of practitioners. For more information, see Information on the public register in the Information and definitions section of this form.

Once registered, you can change your contact information at any time. Please go to www.ahpra.gov.au and

- download and complete the change of address form CHDT-00 – Request for change of address details on the register, or
- log in to your Ahpra account to change your details online.

6. What are your contact details?

Provide your current contact details below – place an ✗ next to your preferred contact phone number.

<table>
<thead>
<tr>
<th>Business hours</th>
<th>Mobile</th>
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<table>
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<th>After hours</th>
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<table>
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<th>Email</th>
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7. What is your residential address?

When you are not yet practising, or when you are not practising the profession predominantly at one address:

- your residential address will be recognised as your principal place of practice, and
- the information items marked * will appear on the public register as your principal place of practice.

Refer to the question below for the definition of principal place of practice.

Residential address cannot be a PO Box.

Site/Building and/or position/department (if applicable)

<table>
<thead>
<tr>
<th>Address (e.g. 123 JAMES AVENUE; or UNIT 1A, 30 JAMES STREET)</th>
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<tbody>
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</tbody>
</table>

City/Suburb/Town*

State or territory (e.g. VIC, ACT)/International province* || Postcode/ZIP*

Country (if other than Australia)

8. Is the address of your principal place of practice the same as your residential address?

- YES
- NO Provide your Australian principal place of practice below

Site/Building and/or position/department (if applicable)

<table>
<thead>
<tr>
<th>Address (e.g. 123 JAMES AVENUE; or UNIT 1A, 30 JAMES STREET)</th>
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</thead>
<tbody>
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</tbody>
</table>

City/Suburb/Town*

State/Territory* (e.g. VIC, ACT) || Postcode*
9. What is your mailing address?

☐ My residential address
☐ My principal place of practice
☐ Other (Provide your mailing address below)

Site/Building and/or position/department (if applicable)

Address/PO Box (e.g. 123 JAMES AVENUE; or UNIT 1A, 30 JAMES STREET; or PO BOX 1234)

City/Suburb/Town

State or territory (e.g. VIC, ACT)/International province

Postcode/ZIP

Country (if other than Australia)

SECTION E: Qualification for the profession(s)

The information items in this section marked * will appear on the public register of practitioners. For more information, see Information on the public register in the Information and definitions section of this form.

In accordance with section 52 of the National Law, to be eligible for general registration you must be qualified for general registration in the health profession. Section 53 of the National Law states that to be qualified you must hold either:

(a) an approved qualification for the health profession,

(b) a qualification that the NMBA considers to be substantially equivalent, or based on similar competencies to an approved qualification,

(c) a qualification, not referred to in (a) or (b), relevant to the health profession and have successfully completed an examination or other assessment required by the NMBA for the purpose of general registration in the health profession, or

(d) a qualification, not referred to in (a) or (b), that under the National Law, or a corresponding prior Act, qualified you for general registration in the health profession and you were previously registered on the basis of holding that qualification.

The NMBA’s website contains information on approved qualifications accepted under point (a). More information is available at www.nursingmidwiferyboard.gov.au/Accreditation/Approved-Programs-of-Study

10. Have you recently completed a bridging program and are applying for registration based on your successful completion of this course?

☐ YES
☐ NO

STOP

You are not eligible to use this application form. To apply for registration as an Australian qualified nurse or midwife, please complete application form AGEN-40, available at www.nursingmidwiferyboard.gov.au/Registration-and-Endorsement-Forms

To apply for registration as an internationally qualified nurse or midwife, please complete application form AGOS-40, available at www.nursingmidwiferyboard.gov.au/Registration-and-Endorsement-Forms
11. What are the details of the bridging program you successfully completed?

For more information, see Certifying documents in the Information and definitions section of this form.

**Bridging program details**

<table>
<thead>
<tr>
<th>Title of qualification*</th>
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<table>
<thead>
<tr>
<th>Name of institution (University/TAFE/RTO/College/Examining body)*</th>
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<tr>
<th>Campus (name of campus/location of campus)</th>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>State/Territory (e.g. VIC, ACT)</th>
<th>Start date</th>
<th>Completion date*</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>M / YY / YY</td>
<td>M / YY / YY</td>
</tr>
</tbody>
</table>

Profession applicable to

- [ ] Enrolled nurse
- [ ] Registered nurse
- [ ] Midwife

You must attach a certified copy of the bridging program course certificate. Following assessment of your application, you may be requested to provide further information.

**SECTION F: Registration history**

12. What is your health practitioner registration history?

If you have been registered outside of Australia, the NMBA requires a Certificate of Good Standing (COGS) or Certificate of Registration Status (CORS) from every jurisdiction outside of Australia in which you are currently, or have previously been, registered as a health practitioner during the past five years.

You must submit a new CORS or COGS with your application, as any certificates previously submitted will no longer be valid.

Certificates must be dated within three months of your application being received by Ahpra.

**Most recent registration**

<table>
<thead>
<tr>
<th>State/Territory/Country/International province</th>
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</tbody>
</table>

| Period of registration                          |
|-----------------------------------|------------------|
| D / MM / YY to D / MM / YY           |

If you have been registered outside of Australia, you must arrange for original Certificates of Good Standing or Certificates of Registration Status to be forwarded directly from the registration authority to your Ahpra state or territory office. Refer to www.ahpra.gov.au/About-Ahpra/Contact-Us for your Ahpra state or territory office address.

**Additional registration**

<table>
<thead>
<tr>
<th>State/Territory/Country/International province</th>
</tr>
</thead>
<tbody>
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<td></td>
</tr>
</tbody>
</table>

| Period of registration                          |
|-----------------------------------|------------------|
| D / MM / YY to D / MM / YY           |

Attach a separate sheet if all your registration history does not fit in the space provided.

**SECTION G: Work history**

13. What is your full practice history?

It is important that you refer to Curriculum vitae in the Information and definitions section of this form for mandatory requirements of the CV. Your curriculum vitae will further inform the NMBA in relation to your recency of practice and registration history. For more information on your Statement of Service, see Statement of Service in the Information and definitions section.

If your work history has changed since you initially applied for registration, you must attach to your application:

- a Statement of Service from all of your employers from the past five years, and
- a signed and dated curriculum vitae that describes your full practice history and any training undertaken.
SECTION H: Suitability statements

Information required by the NMBA to assess your suitability for registration is detailed in the following questions. It is recommended that you provide as much information as possible to enable the NMBA to reach a timely and informed decision.

Please note that registration is dependent on suitability as defined in the National Law, and the requirements set out in the NMBA's registration standards. Refer to [www.nursingmidwiferyboard.gov.au/Registration-Standards](http://www.nursingmidwiferyboard.gov.au/Registration-Standards) for further information.

14. Do you have any criminal history in Australia?

It is important that you have a clear understanding of the definition of criminal history. For more information, see Criminal history in the Information and definitions section of this form.

**YES**  
**NO**

You must attach a signed and dated written statement with details of your criminal history in Australia and an explanation of the circumstances.

15. Do you have any criminal history in one or more countries other than Australia?

For more information, see Criminal history in the Information and definitions section of this form.

If you answer Yes to this question, you are required to obtain an international criminal history check (ICHC) from an approved vendor, who will provide a check reference number and ICHC reference page.


**NO**  
**YES**  

You are required to:
- obtain an international criminal history check from an approved vendor for each country and provide details below, and
- provide details of your criminal history in a signed and dated written statement.

<table>
<thead>
<tr>
<th>Country</th>
<th>Check reference number</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

You must attach a separate sheet if the list of overseas countries and corresponding check reference number does not fit in the space provided.

You must attach the international criminal history check (ICHC) reference page provided by the approved vendor.

You must attach a signed and dated written statement with details of your criminal history in each of the countries listed and an explanation of the circumstances.

16. Are there any countries other than Australia in which you have lived, or been primarily based, for six consecutive months or longer, when aged 18 years or more?

If you answer Yes to this question, you are required to obtain an international criminal history check (ICHC) from an approved vendor, who will provide a check reference number and ICHC reference page.


**NO**  
**YES**  

You are required to obtain an international criminal history check from an approved vendor for each country and provide details below.

<table>
<thead>
<tr>
<th>Country</th>
<th>Check reference number</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

You must attach a separate sheet if the list of overseas countries and corresponding check reference number does not fit in the space provided.

You must attach the international criminal history check (ICHC) reference page provided by the approved vendor.
All applicants must demonstrate English language competency via one of the following pathways. The full requirements for each pathway are detailed in the NMBA English language skills registration standard at www.nursingmidwiferyboard.gov.au/Registration-Standards-English-language-skills.

Help on how to provide the evidence requirements for each pathway is detailed in the evidence requirements guide available at www.ahpra.gov.au/EnglishLanguageSkills. Recognised country means one of the following countries:

- Australia
- New Zealand
- South Africa
- Republic of Ireland
- United States
- United Kingdom
- United States of America

Primary language pathway

English is your primary language and:

- you have attended and satisfactorily completed at least six years of primary and secondary education taught and assessed solely in English, in a recognised country including at least two years between ages 7–12, and
- your qualification which you are relying on to support your eligibility for registration under the National Law was taught and assessed solely in English in a recognised country.

Extended education pathway (registered nurses and midwives)

You must provide evidence that you have successfully completed at least five (5) years (full-time equivalent) continuous education taught and assessed solely in English, in a recognised country, which includes tertiary qualifications in the relevant professional discipline which you are relying on to support your eligibility for registration under the National Law.

Extended education pathway (enrolled nurses)

You must provide evidence that you have successfully completed at least five (5) years (full-time equivalent) continuous education taught and assessed solely in English, in a recognised country, which includes vocational qualifications in the relevant professional discipline which you are relying on to support your eligibility for registration under the National Law.

English language test pathway

You have achieved the required minimum scores in one of the approved English language tests and meet the requirements for test results specified in the NMBA's English language skills registration standard.

17. Which one of the English language competency pathways do you meet?

The National Law was taught and assessed solely in English, in a recognised country.

You do not need to complete the table below.

Go to question 18

Complete the following table of education undertaken in chronological order (earliest to most recent):

<table>
<thead>
<tr>
<th>Timeframe</th>
<th>Level of education</th>
<th>Program name</th>
<th>Education institution</th>
<th>Recognised country</th>
<th>Study status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Study commenced:</td>
<td>Primary</td>
<td></td>
<td>Australia</td>
<td>Canada</td>
<td>Full time</td>
</tr>
<tr>
<td>Study completed:</td>
<td>Secondary</td>
<td></td>
<td>New Zealand</td>
<td>Republic of Ireland</td>
<td>Part time</td>
</tr>
<tr>
<td>Study commenced:</td>
<td>Vocational</td>
<td></td>
<td>South Africa</td>
<td>United Kingdom</td>
<td>Full time</td>
</tr>
<tr>
<td>Study completed:</td>
<td>Tertiary</td>
<td></td>
<td>United States</td>
<td></td>
<td>Part time</td>
</tr>
<tr>
<td>Study commenced:</td>
<td>Primary</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Study completed:</td>
<td>Secondary</td>
<td></td>
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<tr>
<td>Study commenced:</td>
<td>Vocational</td>
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<td>Study completed:</td>
<td>Tertiary</td>
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<td>Study commenced:</td>
<td>Primary</td>
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<td>Study completed:</td>
<td>Secondary</td>
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<td>Study commenced:</td>
<td>Vocational</td>
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<tr>
<td>Study completed:</td>
<td>Tertiary</td>
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</tbody>
</table>

Go to question 18
### Timeframe

<table>
<thead>
<tr>
<th>Study commenced:</th>
<th>Level of education</th>
<th>Program name</th>
<th>Education institution</th>
<th>Recognised country</th>
<th>Study status</th>
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<table>
<thead>
<tr>
<th>Study completed:</th>
<th>Level of education</th>
<th>Program name</th>
<th>Education institution</th>
<th>Recognised country</th>
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### Extended education pathway (registered nurse and/or midwife, or enrolled nurse) applicants

You must attach a certified copy of your transcript(s) confirming that each course you listed above was taught and assessed solely in English.

**All applicants**

- If a qualification specified above was relied on for registration and is **not** an approved program of study, you **must** provide a certified copy of your academic transcript confirming that the course was taught and assessed solely in English. A list of approved programs of study is available at [www.ahpra.gov.au/Education/Approved-Programs-of-Study](http://www.ahpra.gov.au/Education/Approved-Programs-of-Study).
- If the transcript does not confirm that the course was taught and assessed solely in English, you **must** arrange for a letter in the required form to be provided directly to Ahpra by the education provider confirming that the course was taught and assessed solely in English.
- Please attach a separate sheet with any additional details that do not fit in the space provided above.

### 18. Were your results from the English language tests obtained in one or two sittings?

- **One sitting**
  - Provide date of test below, then go to the next question and complete details for one sitting

- **Two sittings**
  - Provide dates below, then go to the next question and complete details for both sittings

### 19. Which of these English language tests have you successfully completed?

**Provide reference number(s) for the test(s) you are relying on and attach a copy of your test results.**

- **International English Language Test System (IELTS) Academic module**
  - Test report form number – sitting one: A
  - Test report form number – sitting two (if applicable):
  - The NMBA requires the IELTS (academic module) with a minimum overall score of 7 and a minimum score of 7 in each of the four components (listening, reading, writing and speaking).

- **Occupational English Test (OET)**
  - Candidate number – sitting one: -
  - Candidate number – sitting two (if applicable): -
  - The NMBA requires the OET with a minimum score of B or 350 in each of the four components (listening, reading, writing and speaking).

- **Pearson Test of English Academic (PTE Academic)**
  - Registration ID – sitting one: -
  - Registration ID – sitting two (if applicable):
  - The NMBA requires the PTE Academic with a minimum overall score of 65 and a minimum score of 65 in each of the four communicative skills (listening, reading, writing and speaking).

- **Test of English as a Foreign Language internet-based test (TOEFL iBT)**
  - Registration number – sitting one: -
  - Registration number – sitting two (if applicable):
  - The NMBA requires the TOEFL iBT with a minimum total score of 94 and the minimum scores of 24 for listening, 24 for reading, 27 for writing, and 23 for speaking.

If your English language test(s) were completed within the past two years, you **must** provide a copy of your test results, including the reference number(s), so that Ahpra can verify your results.

If your English language test(s) were not completed within the past two years, you **must** provide a certified copy of your results.
20. Were your results from the above-mentioned English language tests obtained in the past two years?

| YES | NO |

In order for your results to be accepted, within 12 months of completing your test(s) you must have commenced:
- continuous employment as a registered health practitioner in a recognised country where English was the primary language of practice, and/or
- continuous enrolment in an approved program of study.

You must lodge this application within 12 months of completing the employment and/or program of study.

You must attach a certified copy of your English language test results, and:
- your CV and a letter from employer(s) or a professional referee in the required form confirming continuous employment as a registered health practitioner in a recognised country (if you are relying on continuous employment over two years in duration, only two years is required), and/or
- an academic transcript evidencing that you were enrolled continuously in an NMBA-approved program of study that commenced within 12 months of sitting the English language test, and that you completed your study no longer than 12 months before lodging your application.

21. Do you commit to having appropriate professional indemnity insurance (PII) arrangements in place for all practice undertaken during the registration period?

| YES | NO |

For more information, see Professional indemnity insurance in the Information and definitions section of this form.

You must not practise the profession unless you are covered by appropriate PII arrangements in accordance with the requirements of the NMBA.

22. Did you graduate from a bridging program more than two years ago?

| YES | NO |

For more information, see Recency of practice in the Information and definitions section of this form.

23. Do you have an impairment that detrimentally affects, or is likely to detrimentally affect, your capacity to practise nursing and/or midwifery?

| YES | NO |

You must attach to this application details of any impairments and how they are managed.

24. Are you disqualified from applying for registration, or being registered, in any profession in Australia (under the National Law, a corresponding prior Act or a law of a co-regulatory jurisdiction), or overseas?

| YES | NO |

Co-regulatory jurisdiction means a participating jurisdiction (of the National Law) in which the Act applying (the National Law) declares that the jurisdiction is not participating in the health, performance and conduct process provided by Divisions 3 to 12 of Part 8 (of the National Law).

You must attach to this application details of any disqualifications.

25. Have you been, or are you currently, the subject of conduct, performance or health proceedings whilst registered under the National Law, a corresponding prior Act, or the law of another jurisdiction in Australia or overseas, where those proceedings were not finalised?

| YES | NO |

You must attach to this application details of any conduct, performance or health proceedings.

26. Do you hold, or have you previously held, registration in the profession overseas (i.e. outside of Australia)?

| YES | NO |
27. Is your registration in any profession currently suspended or cancelled in Australia (under the National Law or a corresponding prior Act) or overseas?

<table>
<thead>
<tr>
<th>YES □</th>
<th>NO □</th>
</tr>
</thead>
</table>

**You must** attach to this application details of any registration suspension or cancellation.

28. Have you previously had your registration cancelled, refused or suspended in Australia (under the National Law or a corresponding prior Act) or overseas?

<table>
<thead>
<tr>
<th>YES □</th>
<th>NO □</th>
</tr>
</thead>
</table>

**You must** attach to this application details of any cancellation, refusal or suspension.

29. Has your registration ever been subject to conditions, undertakings or limitations in Australia (under the National Law or a corresponding prior Act) or overseas?

<table>
<thead>
<tr>
<th>YES □</th>
<th>NO □</th>
</tr>
</thead>
</table>

**You must** attach to this application details of any conditions, undertakings or limitations.

### SECTION I: Third party authorisation

If you wish to authorise someone else (a third party) to act on your behalf please complete form AGAF-40. This can be found at [www.nursingmidwiferyboard.gov.au/Registration-and-Endorsement/Forms](http://www.nursingmidwiferyboard.gov.au/Registration-and-Endorsement/Forms)

Please note that authorisation for a third party to act on your behalf only remains valid until a decision is made on your application for registration. Under the *Privacy Act 1988* (Cth), Ahpra is generally not permitted to disclose personal information about an applicant to a third party.
**SECTION J: Obligations and consent**

**Before you sign and date this form,** make sure that you have answered all of the relevant questions correctly and read the statements below. An incomplete form may delay processing and you may be asked to complete a new form. For more information, see the Information and definitions section of this form.

**Obligations of registered health practitioners**

The National Law pt 7 div 11 sub-div 3 establishes the legislative obligations of registered health practitioners. A contravention of these obligations, as detailed at points 1, 2, 4, 5, 6 or 8 below does not constitute an offence but may constitute behaviour for which health, conduct or performance action may be taken by the Board. Registered health practitioners are also obligated to meet the requirements of their Board as established in registration standards, codes and guidelines.

**Continuing professional development**

1. A registered health practitioner must undertake the continuing professional development required by an approved registration standard for the health profession in which the practitioner is registered.

**Professional indemnity insurance arrangements**

2. A registered health practitioner must not practise the health profession in which the practitioner is registered unless appropriate professional indemnity insurance arrangements are in force in relation to the practitioner’s practice of the profession.

3. A National Board may, at any time by written notice, require a registered health practitioner registered by the Board to give the Board evidence of the appropriate professional indemnity insurance arrangements that are in force in relation to the practitioner’s practice of the profession.

4. A registered health practitioner must not, without reasonable excuse, fail to comply with a written notice given to the practitioner under point 3 above.

**Notice of certain events**

5. A registered health practitioner must, within 7 days after becoming aware that a relevant event has occurred in relation to the practitioner, give the National Board that registered the practitioner written notice of the event. Relevant event means—

   a) the practitioner is charged, whether in a participating jurisdiction or elsewhere, with an offence punishable by 12 months imprisonment or more; or
   b) the practitioner is convicted of or the subject of a finding of guilt for an offence, whether in a participating jurisdiction or elsewhere, punishable by imprisonment; or
   c) appropriate professional indemnity insurance arrangements are no longer in place in relation to the practitioner’s practice of the profession; or
   d) the practitioner’s right to practise at a hospital or other facility at which health services are provided is withdrawn or restricted because of the practitioner’s conduct, professional performance or health; or
   e) the practitioner’s billing privileges are withdrawn or restricted under the Human Services (Medicare) Act 1973 (Cth) because of the practitioner’s conduct, professional performance or health; or
   f) the practitioner’s authority under a law of a State or Territory to administer, obtain, possess, prescribe, sell, supply or use a scheduled medicine or class of scheduled medicines is cancelled or restricted; or
   g) a complaint is made about the practitioner to the following entities—

      i) the chief executive officer under the Human Services (Medicare) Act 1973 (Cth);

      ii) an entity performing functions under the Health Insurance Act 1973 (Cth);

      iii) the Secretary within the meaning of the National Health Act 1953 (Cth);

      iv) the Secretary to the Department in which the Migration Act 1950 (Cth) is administered;

      v) another Commonwealth, State or Territory entity having functions relating to professional services provided by health practitioners or the regulation of health practitioners.

   h) the practitioner’s registration under the law of another country that provides for the registration of health practitioners is suspended or cancelled or made subject to a condition or another restriction.

**Change in principal place of practice, address or name**

6. A registered health practitioner must, within 30 days of any of the following changes happening, give the National Board that registered the practitioner written notice of the change and any evidence providing proof of the change required by the Board—

   a) a change in the practitioner’s principal place of practice;

   b) a change in the address provided by the registered health practitioner as the address the Board should use in corresponding with the practitioner;

   c) a change in the practitioner’s name.

**Employer’s details**

7. A National Board may, at any time by written notice given to a health practitioner registered by the Board, ask the practitioner to give the Board the following information—

   a) information about whether the practitioner is employed by another entity; or

   b) if the practitioner is employed by another entity—

      i) the name of the practitioner’s employer; and

      ii) the address and other contact details of the practitioner’s employer.

8. The registered health practitioner must not, without reasonable excuse, fail to comply with the notice.

**Consent to nationally coordinated criminal history check**

I authorise Ahpra and the Board to carry out a nationally coordinated criminal history check for the purpose of assessing this application. I acknowledge that:

- a complete criminal history, including resolved and unresolved charges, spent convictions, and findings of guilt for which no conviction was recorded, will be released to Ahpra and the Board;

- my personal information will be extracted from this form and provided to the Australian Criminal Intelligence Commission (ACIC) and Australian police agencies for the purpose of conducting a nationally coordinated criminal history check, including all names under which I am or have been known;

- my personal information may be used by police for general law enforcement purposes, including those purposes set out in the Australian Crime Commission Act 2002 (Cth);

- my identity information provided with this application will be enrolled with Ahpra to allow for any subsequent criminal history checks during my period of registration;

- if and when this application for registration is granted, Ahpra may check my criminal history at any time during my period of registration as required by the Board for the purpose of assessing my suitability to hold health practitioner registration; or in response to a Notice of Certain Events; or an application for Removal of Reprimand from the National Register;

- I may dispute the result of the nationally coordinated criminal history check by contacting Ahpra in the first instance.

**Consent**

If I provide the Board details of an English language test I have completed, I authorise the Board to use the information I provide to verify those results with the test provider.

I understand the test provider may be overseas.

I consent to the Board and Ahpra making enquiries of, and exchanging information with, the authorities of any Australian state or territory, or other country, regarding my practice as a health practitioner or otherwise regarding matters relevant to this application.

I acknowledge that:

- the Board may validate documents provided in support of this application as evidence of my identity;

- failure to complete all relevant sections of this application and to enclose all supporting documentation may result in this application not being accepted;

- notices required under the National Law and other correspondence relating to my application and registration (if granted) will be sent electronically to me via my nominated email address;

- Ahpra uses overseas cloud service providers to hold, process and maintain personal information where this is reasonably necessary to enable Ahpra to perform its functions under the National Law. These providers include Salesforce, whose operations are located in Japan and the United States of America.

I undertake to comply with all relevant legislation and Board registration standards, codes and guidelines.

I understand that personal information that I provide may be given to a third party for regulatory purposes, as authorised or required by the National Law.

I confirm that I have:

- met the English language skills pathway requirements indicated on this form, and

- read the privacy and confidentiality statement for this form.

I declare that:

- the above statements, and the documents provided in support of this application, are true and correct, and

- I am the person named in this application and in the documents provided.

I make this declaration in the knowledge that a false statement is grounds for the Board to refuse registration.

---

**Signature of applicant**

**Name of applicant**

**Date**

---

Effective from: 2 March 2020
SECTION K: Payment

You are required to pay both an application fee and a registration fee.

Your required payment is detailed below:

<table>
<thead>
<tr>
<th>Application fee:</th>
<th>Registration fee:</th>
<th>Amount payable:</th>
</tr>
</thead>
<tbody>
<tr>
<td>$300</td>
<td>$175</td>
<td>$475</td>
</tr>
</tbody>
</table>

Applicants must pay 100% of the stated fees at the time of submitting the application.

Overseas assessment fee waived
Please note that the overseas assessment fee has been waived for applicants who lodge a new application following the completion of a bridging program.

Registration period
The annual registration period for the nursing and midwifery professions is from 1 June to 31 May.
If your application is made between 1 April and 31 May this year, you will be registered until 31 May next year.

Refund rules
The application fee is non-refundable. The registration fee will be refunded if the application is not approved.

30. How are you paying your fees?

Payment by cheque, money order or bank draft must be in Australian currency, drawn on an Australian bank. A receipt will be provided.

Mark one box below only

- Visa or MasterCard
- Cheque/Money order/Bank draft
- Cash/EFTPOS (only available if paying in person)

You must attach cheque or money order payable to the Australian Health Practitioner Regulation Agency.

On the back of the cheque, money order or bank draft, you must write your:
- full name
- date of birth, and
- Ahpra registration number (if you have one).

Credit/Debit card payment slip – please fill out

Amount payable

Visa or MasterCard number

Expiry date

Name on card

Cardholder’s signature

SIGN HERE
## SECTION L: Checklist

Have the following items been attached or arranged, if required?

<table>
<thead>
<tr>
<th>Question</th>
<th>Description</th>
<th>Attached/Arranged</th>
</tr>
</thead>
<tbody>
<tr>
<td>Question 2</td>
<td>Evidence of a change of name</td>
<td></td>
</tr>
<tr>
<td>Question 4</td>
<td>A certified copy of a foreign passport</td>
<td></td>
</tr>
<tr>
<td>Question 5</td>
<td>Certified copies of all documents that provide sufficient evidence of your identity</td>
<td></td>
</tr>
<tr>
<td>Question 11</td>
<td>A certified copy of your bridging program course certificate</td>
<td></td>
</tr>
<tr>
<td>Question 12</td>
<td>A new Certificate of Registration Status or Certificate of Good Standing has been requested from relevant authority</td>
<td></td>
</tr>
<tr>
<td>Question 13</td>
<td>A separate sheet with additional registration history</td>
<td></td>
</tr>
<tr>
<td>Question 14</td>
<td>An updated Statement of Service from your employer(s) covering the past five years</td>
<td></td>
</tr>
<tr>
<td>Question 15</td>
<td>An updated signed and dated curriculum vitae that describes your full practice history and any training undertaken</td>
<td></td>
</tr>
<tr>
<td>Question 16</td>
<td>A signed and dated written statement with details of your criminal history in Australia and an explanation of the circumstances</td>
<td></td>
</tr>
<tr>
<td>Question 17</td>
<td>A separate sheet of additional overseas countries with criminal history and corresponding ICHC reference number</td>
<td></td>
</tr>
<tr>
<td>Question 18</td>
<td>A signed and dated written statement with details of your criminal history outside Australia and explanation of the circumstances</td>
<td></td>
</tr>
<tr>
<td>Questions 15 &amp; 16</td>
<td>ICHC reference page provided by the approved vendor</td>
<td></td>
</tr>
<tr>
<td>Question 19</td>
<td>A separate sheet of additional overseas countries lived in and corresponding ICHC reference number</td>
<td></td>
</tr>
<tr>
<td>Question 20</td>
<td>A separate sheet with any additional qualification details</td>
<td></td>
</tr>
<tr>
<td>Question 21</td>
<td>A certified copy of your English language test results</td>
<td></td>
</tr>
<tr>
<td>Question 22</td>
<td>A separate sheet with your criminal history in Australia and an explanation of the circumstances</td>
<td></td>
</tr>
<tr>
<td>Question 23</td>
<td>A separate sheet with your impairment details</td>
<td></td>
</tr>
<tr>
<td>Question 24</td>
<td>Not required if you have demonstrated English language competency via the primary language or extended education pathways Copy of your English language test results</td>
<td></td>
</tr>
<tr>
<td>Question 25</td>
<td>Not required if you have demonstrated English language competency via the primary language or extended education pathways Evidence of continuous employment as a registered health practitioner in a recognised country where English was the primary language of practice and/or continuous enrolment in an approved program of study</td>
<td></td>
</tr>
<tr>
<td>Question 26</td>
<td>A separate sheet with your disqualification details</td>
<td></td>
</tr>
<tr>
<td>Question 27</td>
<td>A separate sheet with your conduct, performance or health proceedings in Australia or overseas</td>
<td></td>
</tr>
<tr>
<td>Question 28</td>
<td>A separate sheet with your current suspension or cancellation details</td>
<td></td>
</tr>
<tr>
<td>Question 29</td>
<td>A separate sheet with your previous cancellation, refusal or suspension details</td>
<td></td>
</tr>
<tr>
<td>Question 30</td>
<td>A separate sheet with your previous conditions, undertakings or limitation details</td>
<td></td>
</tr>
<tr>
<td>Payment</td>
<td>Application fee</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Registration fee</td>
<td></td>
</tr>
<tr>
<td></td>
<td>If paying by cheque/money order/bank draft, your name, date of birth and registration number are written on the back</td>
<td></td>
</tr>
</tbody>
</table>

**Please post this form with payment and required attachments to:**

**Ahpra**
**GPO Box 9958**
**IN YOUR CAPITAL CITY (refer below)**

**You may contact Ahpra on**
**1300 419 495 or you can lodge an enquiry at**
**www.ahpra.gov.au**

Sydney NSW 2001  Canberra ACT 2601  Melbourne VIC 3001  Brisbane QLD 4001  
Adelaide SA  5001  Perth WA 6001  Hobart TAS 7001  Darwin NT 0801

Effective from: 2 March 2020
Information and definitions

CERTIFYING DOCUMENTS
DO NOT send original documents unless specified.

Copies of documents provided in support of an application, or other purpose required by the National Law, must be certified as true copies of the original documents. Each and every certified document must:

- be in English. If original documents are not in English, you must provide a certified copy of the original document and translation in accordance with Ahpra guidelines, which are available at www.ahpra.gov.au/registration/registration-process
- be initialed on every page by the authorised officer. For a list of people authorised to certify documents, visit www.ahpra.gov.au/certify.aspx
- be annotated on the last page as appropriate e.g. ‘I have sighted the original document and certify this to be a true copy of the original’ and signed by the authorised officer, and
- list the name, date of certification, and contact phone number, and position number (if relevant) and have the stamp or seal of the authorised officer (if relevant) applied.

Outside Australia, the following people are authorised to certify documents:
- Justice of the Peace
- Notary public
- Australian Consular Officer or Australian Diplomatic Officer (within the meaning of the Consular Fees Act 1955), and
- Employee of the Commonwealth or the Australian Trade Commission who works outside Australia.

Certified copies will only be accepted in hard copy by mail or in person (not by fax, email, etc.). Photocopies of previously certified documents will not be accepted. For more information, Ahpra’s guidelines for certifying documents can be found online at www.ahpra.gov.au/certify.aspx

CHANGE OF NAME
You must provide evidence of a change of name if you have ever been formally known by another name(s) or if any of the documentation that you are providing in support of your application is in another name(s). Evidence must be a certified copy of one of the following documents:
- Standard Marriage Certificate (ceremonial certificates will not be accepted)
- Deed Poll
- Change of Name Certificate

Fixed, scanned or emailed copies of certified documents will not be accepted.

CONTINUING PROFESSIONAL DEVELOPMENT (CPD)

You are required to participate in a minimum of 20 hours of CPD annually, per profession, relevant to your context of practice. Additional requirements apply if you have an endorsement for scheduled medicines or as a nurse practitioner. You must keep evidence of your participation.


CRIMINAL HISTORY

Criminal history includes the following, whether in Australia or overseas, at any time:

- every conviction of a person for an offence
- every plea of guilty or finding of guilt by a court of the person for an offence, whether or not a conviction is recorded for the offence, and
- every charge made against the person for an offence.

Under the National Law, spent convictions legislation does not apply to criminal history disclosure requirements. Therefore, you must disclose your complete criminal history as detailed above, irrespective of the time that has lapsed since the charge was laid or the finding of guilt was made.

The NMBA will decide whether a health practitioner’s criminal history is relevant to the practice of the profession. You are not required to obtain or provide your Australian criminal history report. Ahpra will obtain this check on your behalf. You may be required to obtain international criminal history reports.

For more information, view the full registration standard online at www.nursingmidwiferyboard.gov.au/Registration-Standards

CURRICULUM VITAE

Your curriculum vitae must:

- detail any gaps in your practice history of more than three months from the date you obtained your qualification
- be in chronological order
- be signed and dated with a statement ‘This curriculum vitae is true and correct as at (insert date)’, and
- be the original signed curriculum vitae.

It must also contain all the elements defined in Ahpra’s standard format for curriculum vitae which can be found at www.ahpra.gov.au/cv

ENGLISH LANGUAGE SKILLS

To be eligible for registration you must be able to provide evidence that meets the NMBA’s English language skills registration standard, which can be found at www.nursingmidwiferyboard.gov.au/Registration-Standards

FULL-TIME EQUIVALENT

Full-time equivalent represents average hours over a specific period which is equal to that of a full-time employee or student and is defined as 37.5 hours per week.

INFORMATION ON THE PUBLIC REGISTER

Information in this form marked with an asterisk (*) indicates the information that will be displayed on the online public register of practitioners.

If you believe that publishing information about you on the public register would pose a serious risk to your health or safety as a practitioner, please complete an Application to exclude information from the public register – AEPR-00 available at www.nursingmidwiferyboard.gov.au/Registration-and-Endorsement/Forms

IMPAIRMENT

Impairment means a physical or mental impairment, disability, condition, or disorder (including substance abuse or dependence) that detrimentally affects or is likely to detrimentally affect your capacity to practise the profession. The National Law requires you to declare any such impairments at the time of initial registration and renewal, including details of the impairment and how it is managed.

PRACTICE

Practice means any role, whether remunerated or not, in which you use your skills and knowledge as a health practitioner in your profession. Practice is not restricted to the provision of direct clinical care. It also includes using professional knowledge in a direct non-clinical relationship with clients, working in management, administration, education, research, advisory, regulatory or policy development roles and any other roles that impact on the safe and effective delivery of services in the profession and/or use of their professional skills.

PROFESSIONAL INDEMNITY INSURANCE (PII)

You must not practise the profession unless you are covered by appropriate PII arrangements in accordance with the requirements of the NMBA. You may be covered by your own private cover, your Australian employer’s cover or another third party such as insurance gained through membership of a professional or industrial organisation.

You are accountable for ensuring that you have PII cover in place and for understanding the nature of that cover.

For more information, view the registration standard online at www.nursingmidwiferyboard.gov.au/Registration-Standards

RECENTY OF PRACTICE

Recency of practice means that a health practitioner has maintained an adequate connection with, and recent practice in the profession since qualifying for, or obtaining registration. The NMBA’s recency of practice requirements also apply to an endorsement for scheduled medicines or as a nurse practitioner.

If you are unable to meet the recency of practice requirements the NMBA requires you to submit evidence to support your re-entry to practice. Re-entry to practice may require you to complete specific education and/or supervised practice.

For more information, view the registration standard online at www.nursingmidwiferyboard.gov.au/Registration-Standards and the re-entry to practice policy at www.nursingmidwiferyboard.gov.au/Registration-and-Endorsement/reentry-to-practice

STATEMENT OF SERVICE

The Statement of Service is required to:

- be on the employer’s letterhead
- provide dates of employment
- describe the role in which you were employed, and whether if was full-time/part-time hours, and
- be signed by a manager (e.g. director of nursing, unit manager or HR manager).

Effective from: 2 March 2020