

Fact sheet

December 2016

Renewal information for employers of nurses and midwives

Introduction

The Nursing and Midwifery Board of Australia (NMBA) undertakes functions as set by the Health Practitioner Regulation National Law, as in force in each state and territory (the National Law). The NMBA regulates the practice of nursing and midwifery in Australia, and one of its key roles is to protect the public. The NMBA does this by developing standards, codes and guidelines for nurses and midwives in which they are required to practice.

Registration renewal date for nurses and midwives

Nurses and midwives with general or non-practicing registration must renew their registration with the NMBA by **31 May** each year.

The Australian Health Practitioner Regulation Agency (AHPRA) manages the registration and renewal process on behalf of the NMBA.

You can help by reminding employees when their registration is due and encouraging them to renew quickly and easily online.

Verifying that a nurse or midwife is registered

You can confirm the registration status of a nurse or midwife using the online [national register](#). A nurse or midwife's listing on the national register is proof that they are registered to practise.

On behalf of the NMBA, the Australian Health Practitioner Regulation Agency (AHPRA) also issues an A5 registration certificate and a pop-out wallet-sized card to the nurse or midwife about one month after they successfully renew their registration. As an employer, you do not need to wait for the nurse or midwife to receive their A5 certificate or wallet card as proof of registration; you can rely on the information published on the national register.

Checking the registration status of all employees

An online [subscription service](#) is available for you to request publicly available registration details of multiple employees – up to 50,000 nurses or midwives at a time – using their unique registration numbers. It is important in the interest of public safety that you check the [national register](#) to make sure nurses and midwives are registered to practise.

Cancellation of a nurse and/or midwife's registration

If a nurse or midwife's registration has been cancelled, details are published online on the national register of [cancelled health practitioners](#). You can search a nurse or midwife's details against this register.

The expiry date of the registration has passed but the practitioner is still listed on the public register.

Under the National Law, nurses and midwives remain registered for one month after their registration expiry date.

If a nurse or midwife applies to renew their registration before or within the one-month late period, they remain registered to practise while their application is assessed and processed. This is the case even if the processing timeline extends beyond the nurse or midwife's registration expiry date (31 May) or the end of the following one month late period. Once the application process is complete, the nurse or midwife's listing on the [national register](#) will be updated.

Registration of a nurse and/or midwife has lapsed

If a nurse or midwife does not apply to renew before the end of the one-month late period, their registration will lapse. The national register is the most accurate and up-to-date record of a nurse or midwife's registration status. A nurse or midwife with lapsed registration who does not apply to renew their registration by the end of the one month late period will be removed from the national register.

Once registration has lapsed, the nurse or midwife must make a new application for registration in order to practise. There is a fast track process available for applications within 4 weeks of the end of the late renewal period (ending 1 July). Nurses or midwives who submit a fast track application cannot practise until their application has been processed and their registration details are updated on the national register.

For more information

- Visit www.nursingmidwiferyboard.gov.au or www.ahpra.gov.au
- For registration enquiries: 1300 419 495 (within Australia) +61 3 9275 9009 (overseas callers)

Document control

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